



## TANGENTYERE COUNCIL

### CASE WORKER MENS PROGRAM

#### JOB DESCRIPTION

<b>REPORTS TO:</b>	Town Camp Community Centre Co-ordinator
<b>SUPERVISES:</b>	Nil
<b>PRIMARY OBJECTIVE:</b>	To deliver case work services to young men on town camp community
<b>CLASSIFICATION:</b>	Level 5-6
<b>DIVISION:</b>	Family and Youth Services

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#### Key Responsibilities

1. To deliver case management and case work services to young men on town camp.
2. To ensure that appropriate services are delivering services on town camps
3. To ensure that the programs run within budget.
4. To advocate for young men in your target group.
5. To advise and assist in the preparation of funding submissions to appropriate agencies.
6. To prepare reports as required by the funding bodies.
7. To ensure the maintenance of program database and provide monthly statistical reports to the co-ordinator and manger family Youth Services.
8. To represent Tangentyere Council to outside organisations and forums on issues pertaining to client group.
9. To attend meetings of Housing Associations and as directed by co-ordinator to provide information, and to seek advice regarding improvement of delivery of service.
10. To liaise within Tangentyere Council and with outside agencies and stakeholders to ensure service delivery is coordinated and integrated.
11. To be involved in the Tangentyere internal supervision program.
12. To address the occupational health and safety needs of staff providing these services.
13. To perform other duties as requested by Manager Family and Youth Services in relation to the smooth running of the organisation.

## **Selection Criteria**

### **Essential:**

1. An understanding, awareness and/or sensitivity to: Aboriginal culture and law; kinship and skin relationships; avoidance relationships; family structures and sorry business; and local cultural values.
2. Commitment to Aboriginal self-determination and the ability to communicate and work effectively with Aboriginal people.
3. Qualifications appropriate to the position, or extensive relevant experience.
4. Sound management, financial and administrative skills, preferably within an Aboriginal organisation.
5. Ability to compile reports in line with funding agreements.
6. Sound analytical, strategic planning and organisational skills.
7. Good leadership, interpersonal and supervision skills.
8. Ability to work independently.
9. Current drivers licence.
10. Computer literacy.
11. An understanding of the social justice issues facing Aboriginal People and the role of the Tangentyere Council programs in addressing these issues

## **Selection Criteria**

### **Desirable:**

1. Knowledge of the criminal justice system, and an understanding of the Indigenous people/police relationship in the Northern Territory.
2. Knowledge of substance abuse behaviours.