



TANGENTYERE COUNCIL

MUNICIPALITY SERVICES OFFICER

JOB DESCRIPTION

REPORTS TO:	Municipal Services Team Leader
SUPERVISES:	Nil
PRIMARY OBJECTIVE:	Working as part of a multi functional team to deliver servicing and maintenance works to 18 Town Camps
CLASSIFICATION:	Level 3 (\$42,817-\$46,343)
DIVISION:	Housing and Environmental Health

Key Responsibilities

Work in a small team to carry out programmed maintenance works for Town Camp facilities including the following:

1. Use tools and machinery to maintain parks, community facilities, public spaces and fences, in the beautification of Town camps communities and assist in the maintenance and operation of plant, machinery and tools.
2. Undertake grass cutting/slashing, tree loping and chemical weed control in all public spaces
3. Repair community fencing
4. Cleaning houses and community facilities
5. Carry out litter management
6. Landscape identified public areas.
7. Assist with fertilising and spraying effected areas and remove pests and weeds from public spaces.
8. Collect and cut fire wood using OH&S practices and equipment and deliver to Town Camps residents
9. Using appropriate resources and equipment mount Firebreaks on all Town Camps

10. Contribute to OHS&W compliance by maintaining competency and utilising safe working practices.

Selection Criteria

Essential:

1. Good work attendance
2. Demonstrated ability to work as an effective team member and with minimum supervision
3. Demonstrated practical skills and experience in the effective use of small equipment and tools for maintenance
4. Demonstrated record of work attendance
5. Ability to undertake training
6. Ability to work with detailed instructions and procedures.
7. Knowledge of OH&S safe working practices.

Selection Criteria

Desirable:

1. NT Drivers Licence.

Specific Health & Safety Requirements
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The following information is provided to identify health and safety issues specific to this role.

- Manual lifting.
- Working in all climatic conditions.
- Activities associated with field work including long hours using open space machinery.
- Operating machinery, hand tools, including brush cutters, chainsaws, movers, slashes, bob-cat etc.
- Handling chemicals.